

How to start a meeting in Microsoft Teams on Windows on your Owl

This article applies to the **Meeting Owl Pro** and **Meeting Owl**

To start a meeting in Microsoft Teams on a Windows computer, set up ([//owl-labs.helpscoutdocs.com/article/177-get-started-with-your-owl](https://owl-labs.helpscoutdocs.com/article/177-get-started-with-your-owl)) your Meeting Owl, and then use the following instructions to start a meeting.

1. In the Microsoft Teams main window, click your profile picture in the top right of the window then select **Settings** from the drop-down menu.
2. Select **Devices** from the menu on the left.
3. Choose **Meeting Owl** as your **Audio devices** (*Speaker & Microphone*).
4. Scroll down to **Camera**.
5. Choose **Meeting Owl** as your **Camera**
6. Select the participants you would like to call from either the **Chat**, **Teams**, or **Calls** menu on the left.
7. Select the video icon (



) to start your call.

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